

# PRESENTER INFO

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Please read the following carefully to ensure the best possible presentation experience for you and the audience. If you have further questions, please [email us](#) or call us at (519) 767-0197.

## The Set Up

Both days will be split into 4 sessions, with 4 **20-minute** pre-recorded presentations per session, followed by a **20-minute** live panel discussion, moderated by one of CHI's engineers.

Presentations will be pre-recorded by EventMobi starting January 25 through February 21. Book your pre-recording session using the Calendly that will be sent by email.

During the live stream, your name, title, company name and affiliations will be displayed on the screen. Please provide this information to the [Conference Organizer](#).

## What to Submit

### PRESENTATION

Please submit an electronic copy of your Microsoft PowerPoint presentation file(s) [by email](#). If your presentation is too large to email, let us know and we will send you an invite to upload your document.

### PAPER

If you choose to do so, [submit](#) an electronic copy of your paper.

## Presentation Guidelines

### FORMAT

All presentations should be **Microsoft PowerPoint** files with slides in **widescreen (16:9) format**. Note that presentations will be streamed in **full HD (1920 x 1200)**.

### FIRST SLIDE

Use the first slide of the presentation to introduce yourself. Include your:

- Name, photograph, present affiliation, city, state/province and country
- Undergraduate/Postgraduate degrees and institutions (if applicable)
- Brief account of professional life

## Register for the Conference

Please ensure to register by February 4th for ICWMM to secure your spot in the program, as well as being able to enjoy all the other presentations over the 2-day period. To register, visit [our website](#)

### Submitting a Paper?

For detailed information on abstracts and papers, including due dates, formatting instructions and forms, please refer to the [Call for Papers PDF](#).